

Message Text

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----- 099207

R 220230Z JUL 76

FM SECSTATE WASHDC

TO AMEMBASSY CARACAS

INFO AMCONSUL BELIZE

AMEMBASSY TEGUCIGALPA

AMEMBASSY BOGOTA

AMEMBASSY CARACAS

AMCONSUL GUAYAQUIL

AMEMBASSY KINGSTON

AMEMBASSY LIMA

AMEMBASSY NASSAU

AMEMBASSY PANAMA

AMEMBASSY QUITO

AMEMBASSY SAN JOSE

AMEMBASSY SAN SALVADOR

AMEMBASSY SANTIAGO

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SUBJECT: FSL REGIONAL SEMINAR - OCTOBER 18-22, 1976

REF: SULLIVAN-SWETT TELECON; SWETT-SULLIVAN JULY 9, 1976

LETTER-FOR DSWETT

1. ARRANGEMENTS DESCRIBED FOR CONDUCTING SEMINAR IN CARA

-CAS RATHER THAN PANAMA CITY ARE ACCEPTABLE. INFORM

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MACUTO-SHERATON ;OTEL THAT 18 LOCAL EMPLOYEES AND 3

'ASHINGTON STAFF WILL NEED SINGLE ROOM ACCOMMODATIONS NOT INCLUDING MEALS. FSLs WILL BE DIRECTED TO INFORM YOU OF ETA AND IF SPOUSES WILL ACCOMPANY.

2. CONFERENCE ROOM NEEDED FOR 18 PARTICIPANTS SEATED ALONG OUTSIDE OF U-SHAPED TABLE WITH A SMALLER TABLE AT OPEN END FOR 4-5 PANEL MEMBERS. PLEASE ADVISE OF RENTAL FEE.

3. WILL ADVISE SOONEST WHAT USIS AUDIO VISUAL EQUIPMENT NEEDED. ROBINSON

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